

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

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March 4, 2003

**FROM: MARY R. SAWICKI, Director**  
**Department of Aging & Adult Services**

**SUBJECT: AMEND CONTRACT WITH THE CALIFORNIA DEPARTMENT OF AGING FOR  
COMMUNITY BASED SERVICES PROGRAM (STATE CONTRACT NO. CB-  
0203-20 A-1)**

**RECOMMENDATION:** Approve Amendment No. 1 to County Contract No. 02-761 (State Contract No. CB-0203-20 A-1) with the California Department of Aging to increase the contract by \$5,816 from \$733,465 to a new contract amount of \$739,281 to provide community based service programs from July 1, 2002 through June 30, 2003.

**BACKGROUND INFORMATION:** Since 1997, the Department of Aging and Adult Services (DAAS) has had the responsibility to administer community based programs such as the Alzheimer's Day Care and Brown Bag (disbursement of surplus and donated food) programs. Prior to 1997, these programs were administered by the California Department of Aging (CDA) but in order to allow for local need assessment and better service delivery, responsibility was delegated to the County. In 1998, due to the success of the administration of the above referenced local programs, the Linkages (matching/linking clients to required services), Respite, Senior Companion, and Health Insurance Counseling and Advocacy Programs were also delegated to the County. As of 1998, the County has received funding for these programs annually. Funding has been renewed annually based on DAAS' satisfactory performance and meeting program goals.

On July 23, 2002, the Board of Supervisors approved County Contract No. 02-798 (State Contract No. CB-0203-20) in the amount of \$733,465 to provide community based service programs to eligible clients living throughout San Bernardino County.

Approval of Amendment No. 1 to County Contract No. 02-761 will allow DAAS to receive an additional \$5,816. These funds will be used to cover administrative costs, increase direct services provided by DAAS, and to provide a modest increase in funding to the Senior Companion Program.

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**REVIEW BY OTHERS:** This amendment has been reviewed by HSS Contract Compliance (Lori Ciabattini, Administrative Supervisor) on February 12, 2003; the Senior Affairs Commission on February 12, 2003; and the office of County Counsel (Phebe Chu, Deputy County Counsel) on February 20, 2003. The item has been reviewed by the County Administrative Office (Gary Morris, Administrative Analyst) on February 20, 2003 and by HSS Finance (Kristin Letterman, Administrative Manager) on February 24, 2003.

**FINANCIAL IMPACT:** Approval of Amendment No. 1 will increase the total contract award by \$5,816 for a total contract amount of \$739,281 for July 1, 2002 through June 30, 2003. Adequate appropriations and revenues of \$739,281 have been included in the department's FY02/03 budget. This contract is entirely funded by Federal and State revenues, which are not expected to be affected by the Governor's proposed changes to the FY02/03 budget. There is no additional local cost.

**Cost Reduction Review:** The County Administrative Office has reviewed this agenda item and concurs with the department's proposal and recommends this action because the programs are fully funded by Federal and State revenue sources that are not in jeopardy in FY02/03.

**SUPERVISORIAL DISTRICT(S):** All

**PRESENTER:** Mary R. Sawicki, Director, Department of Aging & Adult Services (909) 891-3917